

HETAS Approved Retailer Scheme



Application Form



NB: All fields marked with a * are compulsory fields

Section 1. Business Details *(these will be shown on the HETAS / Woodsure website).*

*Business / Trading Name:		HETAS Registration No:	
*Main Contact Name:			
*Address:			
*County:		* Postcode:	
*Telephone:		Mobile:	
*Email:		Website:	
*Business Services: <i>(select all applicable)</i>	Fuel <input type="checkbox"/> Appliances <input type="checkbox"/> Service and Maintenance <input type="checkbox"/> Sweep <input type="checkbox"/> Installations <input type="checkbox"/>		
*Appliances: <i>(select all applicable)</i>	HETAS Approved <input type="checkbox"/> Ecodesign <input type="checkbox"/>		

Section 2. Trained Person Details

*Advisor name:			
*Training Completed:	Online retailer course <input type="checkbox"/> 1 day retailer course at Training Centre <input type="checkbox"/> Half day site-based training <input type="checkbox"/>		
Fill in address below, or tick here if same as business address <input type="checkbox"/>			
Address:			
County:		Postcode:	
Telephone:		Mobile:	
Email:		*NI Number:	

Section 3. Personal Data

HETAS will handle personal data provided by Approved Retailers and applicants in accordance with its Data Protection policy and the General Data Protection Regulation (GDPR). Data will be stored and used for the purposes of registration, consumer search function on HETAS website and for distribution of sector news and technical bulletins. For more information please visit: www.hetas.co.uk/privacy-notice

I give permission for HETAS to use my data in accordance of the above statement. I can unsubscribe from marketing communications at any time by contacting info@hetas.co.uk:* **Yes No**

HETAS Insurance Services

I give permission for HETAS Insurance Services (Marsh Commercial) to contact me to receive information on trade insurance and risk. I can unsubscribe from marketing or change my preferences at any time by contacting HETAS Insurance at insurance@hetas.co.uk or on **01905 886462**. **Email Post Telephone**
(tick where applicable)

For further details of how HETAS Insurance Services handle individuals' personal information, and how those individuals may exercise their rights in respect of that information, please refer to the Marsh Commercial privacy notice at: www.marshcommercial.co.uk/info/privacy

Section 4. Registration Fees - **Itemise all the fees which apply to your business*

a) Non HETAS Registered business Retailer Annual Fee @ £245.00 (£204.17 + £40.83 VAT)	£
b) HETAS Registered businesses Retailer Annual Fee @ £195.00 (£162.50 + £32.50 VAT)	£
c) Add additional showrooms @ 50% of Registration Fee? <i>Non HETAS Registered business - £122.50 each (£102.08 + £20.42 VAT)</i> <i>HETAS Registered business - £97.50 each (£81.25 + £16.25 VAT)</i>	£
Total Registration Fees:	£

Section 5. Preferred payment option

Card We will contact you upon receipt of your application to arrange card payment.

BACS Barclays Bank. Account holder name: HETAS Limited. Sort code: 20-20-15. Account number: 63478262.

Section 6. * Business Declaration

I, _____ (full name of Responsible Person)
hereby confirm that all the information provided is accurate and agree to abide by the Rules and Conditions of HETAS Approved Retailer Registration.

Signed: _____ Date: _____

* Trained Advisor Declaration

I, _____ (full name of Trained Advisor)
hereby confirm that all the information provided is accurate and agree to abide by the Rules and Conditions of HETAS Approved Retailer Registration. I also confirm that I am employed by the business applying.

Signed: _____ Date: _____

Final Check list Requirements for joining HETAS Approved Retailer Scheme

- A minimum of one member of staff at each showroom who has completed the relevant HETAS training / assessment
- You agree to display HETAS information. Additional items can be purchased via www.shop.hetas.co.uk
- Must display at least one Eco Design or HETAS Approved Product
- Must have a showroom facility to allow customers to view products and receive appropriate advice

Need further support? – email us at registration@hetas.co.uk or call 01684 278170



HETAS Limited

Severn House, Unit 5, Newtown Trading Estate,
Green Lane, Tewkesbury, GL20 8HD

01684 278170 registration@hetas.co.uk www.hetas.co.uk